

***PADI Travel* is an online portal that allows divers to book their ideal package at the best diving locations around the world.**

We are at an incredibly exciting time of growth: please read on if you'd like to join a close-knit, hard-working team - spread out across the globe - looking to make PADI Travel a success in 2018 and beyond.

We need you to be our pricing guru, always on hand to crunch the numbers to ensure PADI Travel remains as accurate and competitive as possible. If you love numbers, maths, Excel and have great attention to detail, this is the job for you. It would be perfect for a recent graduate.

You'll be a key pillar of the content team, reporting to the Head of Content, but supporting our sales team spread out across the globe. You'll dive into the detail of the pricing sent to us by our partner resorts, set your own schedule on the best way to update these prices and do market research to ensure we deliver the best possible prices to our customers across the world.

You'll help the sales team deliver pricing in the most customer-friendly way and improve the way that PADI Travel carries out its pricing across the business. There's real autonomy and a chance to 'own' pricing for the right candidate.

These key skills are important:

1. **Attention to detail** - this is absolutely crucial. You'll often be dealing with prices bundled in long PDF documents. Some resorts include tax, some don't. Some offer special offers, some don't. You need to extract all relevant information accurately without missing key details.
2. **Excel skills** - while accuracy is important, so is speed, so being able to use formulas in Excel to work out prices is important! If you love spending time in Excel and using it to be more efficient you'll like this job
3. **QA** - it's really important that our prices are accurate and you'll need to be able to do your own QA on the figures so you have confidence in them, having checked them from multiple angles

4. **Workload management** - everything's a priority when you're trying to build a market-leading online proposition. You'll be needed by a lot of people all the time and you'll need to be able to prioritise effectively

PADI Travel is based at PADI EMEA Regional Headquarter, located at Pavilions, Bridgewater Road, Bristol, with on-site cafe, coffee shop and gym and covered, lockable bike shelter. This position will be based on-site.

Salary – 24K pa

Please send your CV and Cover letter to:

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PADI Travel
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